

Lecture Contract of Miriam Rutland

AGREEMENT, dated _____

Between Miriam Rutland(Author/Illustrator), of 10600 N. E. 10th Court, Miami Shores, Florida 33138 (tel 305-336-3193)

Contact Person: _____ Phone: _____

WHEREAS, the Sponsor is familiar with the work of Miriam Rutland and requests that Miriam personally visit the Sponsor to enhance the opportunities for its students/members to have contact with this author; and

WHEREAS, Miriam wishes to lecture with respect to her work and perform other such services as this contract may call for:

NOW, THEREFORE, in consideration of the foregoing and mutual covenants set forth herein, the parties agree as follows:

1. **Author to lecture.** Miriam agrees to travel to the Sponsor's location and speak of the following date(s)

_____.

Miriam will present to _____group(s) of approx. _____students each. Grades to be addressed are _____ for approx. _____min. The focus of the presentation(s) shall be

_____.

Arrival Time: _____ Finish Time _____

2. **Payment** – The Sponsor agrees to pay as full compensation for Miriam's services the sum of \$ _____. This sum shall be payable immediately upon completion of services.
3. **Expenses** – The Sponsor agrees to be responsible for the following expenses:
 - a. Round trip travel- If the Sponsor's location is outside of Miriam's local area, the Sponsor shall provide air or train tickets; if by rental car or other modes of transportation, the Sponsor shall make arrangement with Grace for payment of these expenses.
 - b. Food and Lodging – If the Sponsor's location is outside of Miriam's local area, the Sponsor shall agree to accept and reimburse the Author for food and lodging receipts presented or make other mutually acceptable arrangements prior to Miriam's arrival.
 - c. Other - _____.
4. **Inability to perform** – If Miriam is unable to appear on the dates scheduled due to illness, the Sponsor shall have no obligation to make any payments, but shall attempt to reschedule at a mutually acceptable future date. If the Sponsor is prevented from having Miriam appear by Acts of God, governmental order, or any other cause beyond its control, the Sponsor shall be responsible only for payment of such expenses under Paragraph 3 as Miriam shall actually have incurred. The Sponsor agrees in such case to attempt to reschedule at a mutually acceptable future date.
5. **Cancellation Fee** – If the Sponsor cancels Miriam's appearance for any other reason other than an Act of God, Sponsor agrees to pay Miriam the full fee agreed upon as well as expenses that Miriam shall actually have incurred.
6. **Recordings** – No recordings shall be made by the Sponsor without written consent of Miriam.
7. **Book Sales and Autographing** – If the Sponsor desires the availability of Miriam's books for sale and autographing, the Sponsor shall be responsible for ordering, collecting money for, distributing and returning unsold books. Miriam agrees to be available for autographing at the Sponsor's location at _____.
8. **Audiovisual and Physical Arrangements:** Sponsor will check to make sure all required equipment is in place and working properly.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement as of the date first set forth above.

Author _____ **Sponsor** _____
(Miriam Rutland) _____

